

# South Australian Public Service

## Notice of Promotion Appeal

(Section 43 *Public Sector Management Act 1995*)

To the Appeals Administrator  
Promotion and Grievance Appeals Tribunal

I .....  
(full name)

Employed in the .....  
(name of department and administrative unit)

as ..... hereby appeal against the  
(title and remuneration level of position held)

nomination of .....for the position of  
(name of employee)

.....(Vacancy No. ....  
(position title)

in the ..... and  
(name of department)

Postal Address .....  
(of appellant)

hereby declare my eligibility to exercise the right of a promotion appeal pursuant to Section 43 of the Public Sector Management Act.

### Employment Status of Appellant

Please answer Yes or No to the following questions:

Are your conditions of employment subject to a Contract? Yes/No

Have you been employed in the Public Service for less than 12 months? Yes/No

### Grounds of Appeal

An appeal against a nomination may only be made on one or more of the following grounds.

Please specify on which ground(s) your appeal is made (tick appropriate boxes) and on an attachment provided an outline of the relevant particulars:

- That the employee nominated is not eligible for appointment to the position
- That the selection processes leading to the nomination were affected by nepotism or patronage or were otherwise not properly based on assessment of the respective merits of the applicants
- That there was some other serious irregularity in the selection process.

I ask the Tribunal to set aside the nomination of the above mentioned employee and seek an order that the selection processes be recommenced.

I select ..... from the panel of nominees of recognised organisations to be a member of the Tribunal for this appeal.

Signature of Appellant .....

Dated ...../...../.....

### Notes

This notice of appeal must be delivered to the *Appeals Administrator, Promotion and Grievance Appeals Tribunal* within seven days after the publication of the relevant notice of nomination. Delivery by facsimile will be accepted (the number is listed in the *Appeal Information Section of the Notice of Vacancies*). A *Notice of Appeal* lodged after the due date cannot be considered by the Tribunal.

Simultaneously, provide a copy of the Notice of Appeal within the same time frame to the Chief Executive and/or delegate of the department in which the nomination was made. This will permit the Chief Executive or delegate to consider conciliation and arrange to convey that decision to the Tribunal Secretary within two weeks of receiving a copy of this notice. **Please tick to confirm this action.**

**Please ensure that the declaration is signed before lodgement of the Notice of Appeal with the Appeals Administrator.**

The appellant's declaration is hereby verified.

.....  
(Chief Executive/Delegate)